

Rate Contract

For

Supply & Installation of ICU Partition Curtains

At

All India Institute of Medical Sciences, Jodhpur

NIT No. : Admn/RC/04/2014-AIIMS.JDH
NIT Issue Date : 29th August, 2014
Pre Bid Meeting : 08th September, 2014, 11:00 AM
Last Date of Submission : 19th September, 2014, 03:00 PM



All India Institute of Medical Sciences, Jodhpur

Basni Phase - II, Jodhpur – 342005, Rajasthan
Telephone: 0291- 2012978, email: aoadmin@aiimsjodhpur.edu.in
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All India Institute of Medical Sciences (AIIMS), Jodhpur, Rajasthan, an apex healthcare institute being established by Parliament of India under aegis of Ministry of Health & Family Welfare, Government of India, invites sealed bids for supply and installation of ICU Partition Curtains on Rate Contract basis at AIIMS Jodhpur. The estimated yearly cost of the ICU Partition Curtains is around Rs. 5,00,000 (Rupees Five lakh only). You are requested to quote your best offer along with the complete details of specifications, terms & conditions.

S. No.	Item Description	EMD
01.	Supply & Installation of ICU Partition Curtains	Rs. 10,000

(Refer Details as per Annexure – “I”)

Quotation should be sealed and superscripted with Rate Contract number and address to:

**“Administrative Officer
All India Institute of Medical Sciences, Jodhpur
Basni, Phase-II
Jodhpur-342005, Rajasthan”.**

The sealed quotations should reach the Institute, latest by 19th September, 2014 at 03:00 PM and it will be opened on same day at 04:00 PM in the Conference Hall, Medical College, AIIMS, Jodhpur in the presence of the bidder(s) or their authorized representative(s), who will be present at the scheduled date and time.

Term & Conditions

- 1. Preparation and Submission of Rate Contract:** The Rate Contract should be submitted in two parts i.e. Technical Bid and Financial Bid. The Technical Bid and the Financial Bid should be sealed by the bidder in two separate covers "Technical Bid for Supply & Installation of ICU Partition Curtains" and "Financial Bid for Supply & Installation of ICU Partition Curtains". Both Sealed Envelopes should be kept in a main/ bigger envelope super-scribed as **“Rate Contract for Supply & Installation of ICU Partition Curtains”**

Documents comprising in technical bid: To qualify in the Technical Bid the firm should have the minimum eligibility criteria as under and the firm in this regard must submit the following documents in support of their eligibility criteria: -

- I. Duly filled format of Technical Bid as per Annexure – “I”.
- II. Copy of constitution or legal status of the bidder manufacturer / Sole proprietorship / firm / agency etc.
- III. The technical bid should be accompanied by Demand draft of Earnest Money Deposit and Rate Contract Fee.
- IV. Copy of Income Tax Return Acknowledgement for last Three years.
- V. Copy of PAN Card / Service Tax Registration. Bid not complying with this condition will be rejected.
- VI. Copy of Sales tax / VAT registration certificate. Bid not complying with this condition will be rejected.

- VII. The bidder must have adequate experience of execution of similar work in Govt. offices / PSUs / Autonomous Bodies and other similar organizations. Necessary supporting documents like work orders, work completion certificate, payment certificate etc. for last three years to this effect must be submitted along with the offer.

Documents comprising in Financial bid:

- I. Financial Bid Form [Annexure – “IV”] – Rate must be quoted as per format specified, on firms letter head failing which tender shall be summarily rejected.

2. Earnest Money Deposit: The bidder shall be required to submit the Earnest Money Deposit (EMD) for an amount of Rs. 10,000/- (Rupees Ten Thousand Only) by way of demand drafts only. The demand drafts shall be drawn in favour of “**All India Institute of Medical Sciences, Jodhpur**”. The demand drafts for earnest money deposit must be enclosed in the envelope containing the technical bid. The EMD of the successful bidder shall be returned after the successful submission of Bank Guarantee/ Security Deposit and for unsuccessful bidder(s) it would be returned after award of the contract. Bid(s) received without demand drafts of EMD will be rejected.

- a) Contractor shall not be permitted to withdraw his offer or modify the terms and conditions thereof. In case the Contractor fail to observe and comply with stipulation made herein or backs out after quoting the rates, the aforesaid amount of earnest money will be forfeited.
- b) The Rate Contract without Earnest Money Deposit will be summarily rejected. The Firm who are registered with National Small Industries Corporation (NSIC) / OR Small Scale Industries (SSI) are exempted to submit the EMD (Copy of registration must be provide along with technical bid)
- c) The EMD, in case of unsuccessful Bidders shall be retained by the AIIMS, Jodhpur till the finalization of the Rate Contract. No interest will be payable by the AIIMS, Jodhpur on the EMD.

3. Rate Contract Fee: Rate Contract fee will be Non-refundable amount of Rs. 1,000/- (Rupees One Thousand only) by way of demand drafts only. The demand drafts shall be drawn in favour of “**All India Institute of Medical Sciences, Jodhpur**”. The demand drafts for Rate Contract fee must be enclosed in the envelope containing the technical bid. The bid without Rate contract fee will be summarily rejected.

4. "PRE –BID Meeting" with the intending bidders shall be held on 08th September, 2014 at 11:00 A.M. at AIIMS, Jodhpur.

5. The bidders may be asked to demonstrate the material sample of the items as and when required by the Institute.

6. Rate : Rate should be quoted in Indian Rupees (INR) on DOOR Delivery Basis at AIIMS, Jodhpur, Rajasthan, inclusive of all the Charges, with break-ups as:

- Basic Cost.
- Taxes (VAT/CST/Any Other).
- Total Cost (F.O.R. at AIIMS, Jodhpur).

The rates quoted should be indicated in words as well as in figures, as per format specified in Annexure – “III”. In case of any discrepancy, lower rates shall be considered as valid.

7. Taxes : Any taxes if payable extra should be clearly mentioned otherwise no taxes charges will be paid.

8. Opening of Rate Contract: The Contractor is at liberty either himself or authorizes not more than one representative to be present at the opening of the Rate Contract. The representative attending on the opening of the opening of Rate Contract on behalf of the bidder should bring with him a letter of authority from the bidder and proof of identification. The late received bid will be ignored. Further, the AIIMS, Jodhpur does not accept any liability and responsibility for the bid in case the same are not properly sealed and marked and/or sent as above.

9. Specification: The Contractor must confirm in writing that the goods supplied & installed by them shall be as per specification of goods mentioned in Annexure – II and in case of any variation, the contract shall be liable to cancel immediately. The Security cum Performance Guarantee will also be forfeited.

10. Quality of goods: The firm will be entirely responsible for quality of supplied & installed goods/ materials. The supplier should replace the rejected/ damaged stores within 10 days, failing which penalty will be imposed by the Institute.

11. Contract Period: The contract for supply & installation of ICU Partition Curtains will be initially for a period of **(01) one year** and can be continued / renewed for further (01) year at a time maximum upto (3) three years subject to satisfaction of the All India Institute of Medical Sciences (AIIMS), Jodhpur and on mutual consent of both the parties subject to the condition/ rules framed by the Government of India from time to time.

12. Warranty / Guarantee: Bidder must provide **one (01) year** comprehensive on-site warranty and it will be started from the date of the satisfactory installation / commissioning of goods, against the defect of any manufacturing, workmanship and poor quality of the components. No offer of the vendor will be accepted without warranty/ guarantee of their supplied/ installed goods.

13. Authority of person signing document: - A person signing the Rate Contract form or any documents forming part of the contract on behalf of another shall be deemed to warranty, that he has authority to bind such other and if, on enquiry, it appears that the person so, signing had no

authority to do so, the AIIMS, Jodhpur may without prejudice to other Civil and criminal remedies cancel contract and held the signatory liable for all cost and damages.

14. Installation: All the work shall be completed within **30 days** from the date of issue of work order by the Institute. All the aspects of safe installation shall be the exclusive responsibility of the supplier. If the supplier fails to complete the work on or before the stipulated date, then a penalty at the rate of 2% per week of the order value shall be levied subject to maximum of 10 % of the order value.

15. Performance Security: The successful Contractor will be required to furnish an amount of **Rs. 50,000/- (Rupees Fifty Thousand Only)** as a performance security in the form of Fixed Deposit Receipt or Bank Guarantee from any Nationalized Bank duly pledged in the name of the "**All India Institute of Medical Sciences, Jodhpur**" within 15 days from the award of contract. Security deposit shall be kept valid for a period of 60 days beyond completion of all the contractual obligations.

The security deposit can be forfeited by order of this Institute in the event of any breach or negligence or non-observance of any condition of contract or for unsatisfactory performance or non-observance of any condition of the contract. Performance Security will be discharged after completion of contractor's performance obligations (including Warranty / Guarantee period) under the contract.

16. Arbitration: The Arbitration shall be held in accordance with the provision of the Arbitration and conciliations Act, 1996 and the venue of arbitration shall be at Jodhpur. The decision of the Arbitrator shall be final and binding on the both parties.

17. Payment Term: The Bill in triplicate may be send to this office for settlement after satisfactorily delivery & Installation of the goods. The bill should have full particulars of the items.

No Payment shall be made in advance nor shall the loan from any or financial institutions be recommended on the basis of the order of award of work.

The Contractor shall submit the bill only after successfully Installation and commissioning of the material to the satisfaction of the AIIMS, Jodhpur. The case of issuing sanction and passing of bill for payment will be initiated on receipt of a pre-receipted invoice from the Contractor. No payment will be made for goods rejected.

18. The Income-tax as applicable shall be deducted from the bill unless exempted by the Income-tax Department.

19. Breach of Terms and Conditions: In Case of breach of any terms and conditions as mentioned above, the Competent Authority, will have the right to reject the bid at any stage without assigning any reason thereof and nothing will be payable by AIIMS, Jodhpur in that event the EMD shall also stands forfeited.

20. The items will have to be supplied at Institute site. No transportation/ cartage charges will be provided for the same.
21. Bidder shall submit a copy of the Rate Contract document and addendum/corrigendum thereto, if any, with each page of this document should be signed and stamped to confirm the acceptance of the entire terms & conditions as mentioned in the Rate Contract enquiry document.
22. After due evaluation of the bid(s) AIIMS, Jodhpur will award the contract to the lowest evaluated responsive contractor. Conditional bid will be treated as unresponsive and will be rejected.
23. **Legal Jurisdiction:** Any disputes are subject to exclusive jurisdiction of competent court and forum in Jodhpur, Rajasthan, India only.
24. **Applicable Law:** The contract shall be governed by laws and procedures established by Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such commercial dealings/ processing.

Administrative Officer
AIIMS, Jodhpur

Annexure – I**Technical Bid**

(In Separate sealed cover-I super scribed “Technical Bid”)

1. Name of Firm/ Contractor/ Supplier	
2. Name of the owner(s) Partners (Attach detail of all Partners)	
3. Complete Address	
4. Telephone no.	
a. Residence	
b. Office	
c. Mobile	
5. Details of EMD No. Date, Amount, and Bank name	
6. Details of Rate Contract Fee No. Date, Amount, and Bank name	
6. Whether the firm/ agency is registered, attached copy of the certificate of registration	
7. Service Tax Number	
8. PAN Number	
9. VAT No. (enclose the attested copy of VAT Certificate)	

(Signature of the Bidder)
Along with Stamp of Firm/Company

Date:
Place:

Specifications**Annexure II**

S.No	Item	Specifications
1	Track Material	Made of Aluminium alloy (6063-T6), with corrosion resistance properties and Standard white powder coating
2.0	Track Size	(Approximate)
2.1	Gauge	1.7mm
2.2	Height	25mm
2.3	Width	20mm
3	Runner type	Wheel Type Roller Runner
4	Runner material	Teflon with Stainless steel 202 Hook
5	Hooks	Stainless Steel 202
6	Bends	Tracks are bendable to a radius of 300 mm at 90 degree to cover the whole bed
7	Track height	As per site requirement
8	Track roof suspenders	Made of aluminium pipe of at least 12 mm diameter and the Upper Circular Plate made of aluminium with at least 50 mm diameter. These should be white powder Coated and fixed with the ceiling is with anchors, bolts, screws etc.
9	Track wall supports	Aluminium white Powder coated
10	Tack bridge clamp	Aluminium white Powder coated
11	Curtain Removal Point	Made of SS for simple loading & unloading of curtains. (Also serves as an end hook retainer.
12	Curtain Material	Polyester Blended
13.0	Standard Curtain Size:	
13.1	Height	At least 84 inch or more
13.2	Width	At least 46 inch or more
13.3	Mesh(Net) Size	At least 18 inch or more from top of the curtain and made of nylon

14.0	Curtains Type:	
14.1		Stain Retardant Cubicle Curtains
14.2		These Curtains should be of specially coated fabrics which do not allow any bacteria to hold on it.
14.3		These curtains should be wrinkle free and shrink proof with Anti odour and Anti fungal properties.
14.4		It should meet the international Antimicrobial Test JISL 1902/ISO 20743
14.5		These Curtains should have stain retardant qualities with water repellent quality with rust proof SS grommets 6" on centres. Designs and colours should be approved by the user department.

- a) I/We has certify that firm will be supplied the item as per the specification given by institution and also abide all the terms & conditions stipulated in tender.

(Signature of the Bidder)
Along with Stamp of Firm/Company

Date:

Place:

Annexure – III

CERTIFICATE

(To be submitted on letter head of the company/ firm)

I hereby certify that the above firm has not been ever blacklisted by any Central/State Government/Public Undertaking/Institute on any account.

I also certify that the above information is true and correct in any every respect and in any case at a later date it is found that any details provided above are incorrect, any contract given to the above firm may be summarily terminated and the firm blacklisted.

I also certify that firm will be supplied the item as per the specification given by institution and also abide all the terms & conditions stipulated in tender

Date:

Place:

Name:

Business Address:

Signature of Bidder:

Seal of the Bidder:

Annexure-IV**Format for Financial Bid**

(To be submitted on the letterhead of the company / firm)

S.No	Name of Item	Qty	Rate per Running Feet (Rs.)	Vat/ Taxes (Rs.)	Amount (Rs.)
1.	Supply & Installation of ICU Partition Curtains	200 Running feet			
	Grand Total				

- a) I/We have gone through the term & conditions as stipulated in the tender and confirm to accept and abide the same.
- b) No other charges would be payable by the Institute.
- c) Measurement mentioned above is tentative, it may increase or decrease as per site requirement.

(Signature of the Bidder)
Along with Stamp of Firm/Company